

Knowle CE Primary Academy

Person Specification



This academy has a responsibility for, and is committed to, safeguarding and promoting the welfare of children, young people and vulnerable adults, and requires all staff and volunteers to share this commitment.

Post Title	Play Worker - Before and/or after school childcare (Extended Services)	Post No	PWKR 15
School	Knowle CE Primary Academy		
Salary Band Working pattern:	<p>Band B. £7,271 Actual gross annual salary to 31.8.25 (38 weeks per year) Fixed Term, term time only appointment until 31 August 2025 in the first instance.</p> <p>Tuesday 7.15am-9.15am & 3-6pm Wednesday 7.15am-9.15am & 3-6pm Thursday 7.15am-9.15am & 3-5.15pm</p> <p>14.25 hours per week</p>		
Responsible to:	Childcare & Extended Services Manager		
Location	Kixley Lane, Knowle Solihull B93 OJE		

	Essential Criteria	Desirable Criteria	Measured By
Education & Qualifications	NVQ Level 2 or equivalent childcare qualification or willingness to work towards.	Good numeracy and literacy (i.e., GCSE grade C in English and Maths or equivalent) First Aid qualification Food Hygiene Certificate	Documentary evidence/ Application
Skills & Abilities	Effective interpersonal and communication skills, in a variety of contexts		Interview
	Able to build effective relationships with children		Application Interview
	Skilled in positive behaviour management		Interview

	Ability to work effectively as part of a team and make an active contribution		Application Interview
	Ability to work effectively under pressure		Application
	Ability to effectively maintain children's records		Application
	Ability to manage and organise time and resources effectively		Application
	Ability to self-evaluate own learning needs and actively seek learning opportunities		Interview
Experience & Knowledge	Experience of working in a childcare setting	Experience of working with children who have a range of special educational needs	Application
	Understanding of the principles of children's development and learning processes		Interview
	Knowledge of relevant educational policies, legislation and guidance in relation to working with and the protection of children		Interview

Compiled/Reviewed by	L Griffiths
Date	3.6.24